



2017 ANNUAL REPORT

ST. JAMES'S EPISCOPAL CHURCH
1018 Farmington Avenue
West Hartford, Connecticut 06107

*The Annual Meeting of Saint James's Parish will be held
on Sunday, January 28, 2018
immediately following the 9:30 a.m. Liturgy*

Published January 2018

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Agenda

The Annual Parish Meeting
Saint James's Episcopal Church
West Hartford, Connecticut
January 28, 2018
11:00 a.m.

Welcome and Call to Order	The Rev. Robert C. Hooper III, Rector
Reading of the Warrant	Michael Sherrill
Reading of the Minutes of the Last Meeting	
The Report of the Nominating Committee and the Election of Wardens, Clerk, Treasurer, Vestry members, and Diocesan Delegates	
The Senior Warden's Report	Michael Sherrill
The Junior Warden's Report	David Dynowski
Report from Finance Committee	Harry Meyer and Dick Wenner
Other Reports, as Distributed	
Old Business	
New Business	
Conversation with the Rector	
Others Matters Arising	
Adjournment	

The Annual Parish Meeting
Saint James's Episcopal Church
West Hartford, Connecticut
January 22, 2017
11:00 a.m.

Call to order by Curtis Farr

Warrant: read by Mike Sherrill and approved

Motion approved to accept minutes to from Annual mtg from 2016

Vestry Nominations:

Sr. Warden: Michael Sherrill

Jr. Warden: David Dynowski

Clerk: Kim Lytle

Treasurer: Harry Meyer

Three-year terms: Bob Burnett, Rob Duncan, Matt Schott, Meredith Wilson.

Motion for new vestry members: approved

Sr. Warden report: Mike emphasized the specialness of STJ community.

Jr Warden: noted that Leon Fraser has taken over as sexton and doing a great job. Cloister to be repainted and some lighting fixed. Thanked the parish for the help provided in keeping the building grounds well maintained.

Harry provided an update from financial committee and treasurer's report: 2016 was a good year for STJ. Endowment grew. We ended the year with \$93 ahead of budget. We saved money in several expense areas including gas. We ended 2016 with \$13K surplus that was unexpected. Decision was made to take \$7,400 and move to the major maintenance fund and the remainder to our outreach fund.

Harry acknowledged the following parish members: Claire Burnett, Eric Ross, Barbara Rua, Alex Smith, Ron Ward, Rob Duncan, Hugh Whalen who are responsible for counting weekly collections.

Endowment: Bob commented that we received significant donations from two individuals who remembered STJ in their wills. Both had been members as children but had moved away and weren't part of the parish as adults yet they still STJ had an impact on their lives which led them to remember STJ in their estates.

Ted Newton called out Ray Payne to thank him for his 30 years of service on the endowment committee. He retired from the committee in the summer of 2016. He was responsible for starting the Arbor Society. Bob noted that we will send a note of thanks to Ray from the parish.

Other reports: refer to the annual report.

Old business: none
New business: none

Rector's Conversation:

Highlight of the year was our participation in assisting the Katub family in their resettlement to West Hartford. Bob and Betsy Smith initiated the idea two years ago and the parish responded with enthusiasm. Bob highlighted the work that the STJ parish is willing and capable of doing.

Bob also highlighted the work we do for feeding ministry.

Budget: Rector's appeal: we currently need about \$30,000 to balance the 2017 budget.

Capital Campaign: jobs are being assigned and expect within the next 6 weeks we will be able to kick it off. We will need to make some strategic cuts in the plan in order to make the target.

Thank you to all the people of the parish for the volunteer and involvement they give to the church. He also thanked the vestry and executive committee which are the best in CT. The STJ staff and their dedication to the parish: Cheryl, Vaughn, Leon, Heidi, Curtis, and Priscilla.

Bob raised the question: What do we do now? Who are we being called to be? Bob wants to spend time over the next few months discussing who and what we should be?

Ideas mentioned by parish: music series, reach out to the "non-church affiliated" in the community; partner with a church in Hartford; more activities for high schoolers to stay involved post confirmation; Don commented that STJ is run very lean and is doing very well and cautioned us to not get complacent.

Call to adjourn meeting.

Respectfully submitted,

Kimberly Lytle
Parish Clerk

A Letter from the Rector **The Rev. Robert C. Hooper, III**

January 28, 2018

Annual Parish Meeting

Dear Parishioners and Friends of St. James's,

2017 has been a very eventful year, not only globally and nationally, but here locally in the life of St. James's. 2017 saw the culmination of years of planning and financial generosity from many with the completion of our capital campaign entitled, "Envisioning Our Future 2020," and many exciting changes to our physical plant. 2017 also saw the departure of our much beloved Associate Rector, Curtis Farr, as he became the new rector of St. Paul's Episcopal Church in Fairfield, CT. Curtis's four and one-half years amongst us was marked by his dry sense of humor and profound understanding of God's call for all of us to be agents of justice.

With Curtis's departure, I have begun a search for our next assistant rector and we can look forward to their arrival sometime in the spring. I know that our new assistant rector will be welcomed with the great hospitality and generosity of spirit that we are known for.

2017 also marked the one-year anniversary of the Kattoub family's arrival here in West Hartford after living for years in a refugee camp in Jordan. This fall, the Kattoub's welcomed a new baby boy to their family.

We also started a new tradition here at St. James's in October. Fallfest was a family-friendly outdoor event, open to the public, with live music and a pig roast which we will offer again in 2018.

While those were the most notable happenings in our life together this past year, the year also was a continuation of many years of faithful witness to God's love in the world through the worship and work of the good people of this parish.

I would like to take this opportunity to thank all of you who helped make 2017 a year where St. James's was able to live out its mission and ministry so faithfully. Thank you for your generosity of time and talent as well as your financial resources. Without each and every one of you, none of what we do would be possible.

In the coming year, not only will we welcome a new clergy person into our midst, we will continue to strive to be people of love and compassion with each other and with the wider community. For us to continue to be faithful players in God's mission, it will require the effort and energy as well as the financial resources of all of us.

In closing, I would like to thank the lay leadership and members of St. James's for your support of my ministry. After 15 years of walking with the good people of this parish, I am convinced that there is not a finer group of Christians anywhere. I look forward to seeing what the future holds for us together and ask that you would keep me and my family in your prayers as I continue to keep you and your family in mine.

Faithfully Your Brother in Christ,



The Rev'd Robert C. Hooper, III
Rector

Report from the Senior Warden

ACTIVE – that seems to be the word that comes to mind most frequently when thinking about St. James's in 2017. We continued with the energy and spirit that has allowed us to support each other and serve the greater Hartford community. On top of that, it was a year of change as the capital campaign discussions that began in 2015 resulted in the improvements to the church facilities that will help us reach out further into the greater Hartford community and provide opportunities for others to learn more about St. James's.

Thank you for your support, ideas, comments, and suggestions over the past year. I look forward to using our updated facilities to help others and hearing the re-built organ in 2018!

Michael Sherrill, *Senior Warden*

Report from the Junior Warden

2017 was a landmark year for work on our St. James's facilities. The "St. James's 2020: Envision Our Future" campaign renovations have been completed, except for some final touches on the lighting in the nave and the refurbishment of the organ. We also replaced our lift in the cloister this summer. While not part of the capital campaign scope of work, we needed to move forward with this as our older unit was no longer serviceable.

Throughout the year our Sexton, Leon Fraser, worked diligently to keep all the other areas of the facilities up and running in order to accommodate a very busy schedule. Dave Thomas, our volunteer Building Manager (and all around responsible adult), led the effort in working with a contractor to get the masonry in the Memorial Garden repaired, along with various other maintenance needs. Thank you both for your dedication!

Thank you to everyone who volunteered their time and effort for the spring and fall clean ups! Many hands make light work and this year was no different. It takes a lot of effort to keep the plantings around the church looking beautiful, particularly during the summer when the weeds are growing. Claire Burnett continues to lead the charge with the Memorial Garden plantings and coordinating the volunteers in those efforts – great work everyone! All are welcome to help in these efforts! With the late fall this year, most of the leaves were still on the trees when we did the fall clean up. That means the spring clean-up will be a busy one, so please consider helping out.

Finally, our Rector, Bob Hooper, went above and beyond in working with all the contractors on a day-to-day basis to make sure the work was being done per specifications, as well as dealing with any last-minute changes with the general contractor. Staying on top of a project of this magnitude is a challenge under most circumstances, however, Bob was able to handle it without skipping a beat in his daily work as rector of St. James's. Please take the time to thank him and Priscilla for their tireless efforts on behalf of our community! It's impossible for volunteers to be onsite every day; we are blessed to have Bob and Priscilla in our lives.

Working together, we make this place a thriving center for community outreach and spiritual sanctuary. Our efforts today provide those who will follow us with a solid foundation to build upon. Take time to thank the good Lord for our blessings, and share your gifts with the world!

David Dynowski, *Junior Warden*

Report from the Director of Youth and Family Ministries

It is always nice to write the annual report soon after the Christmas Pageant. As most of you know, the Christmas Pageant is the liturgical event of the year where the children are the most visible. This year was no exception.

Last year Curtis and I discovered that our friend, Matt Cornish, had written a pageant that involved a 10-year old Jesus asking his mother to tell him about the story of his birth instead of having narrators as we have had in years past. This required much more time on the part of our main characters, memorizing lines and working hard at the delivery of those lines. After last year's success, we decided to dial it up a notch and add a few more characters. In addition to a 10-year old Jesus, we added a very sarcastic James, Jesus' little brother, and some very modern, very wise women. We were also able to add a more efficient sound system that made the whole event that much more enjoyable. As always, the beautiful evening was made possible by many volunteers and the beautiful children of this parish. One thing about the pageant, it seems to bring the year to a crescendo, and then it is a good time to be retrospective about the year.

This year, Kids for Christ, our Kid's Liturgy has grown, mostly with much younger children. We have a large group of young three and four-year olds, which is awesome. This change in demographics requires that I become more flexible with my curriculum. I usually try to have several options for each Sunday, from a more advanced liturgical based curriculum to simple stories and dramatic play (where the children act out the story) to blocks and play dough. I still work very hard to ensure that those children who are able know the basics: how to look up a lesson in the Bible, what the Gospels are and where they are found, and a simple understanding of our liturgical year. The diversity of the age and knowledge of the children each week makes my job challenging, but not impossible. Another new addition to our curriculum this year are some beautiful coloring pages that I purchased. These pages come in two forms, one simple and one more complex, allowing for each child to color and process the lesson in their own way. I really feel that the children are growing and learning, each at their own level. Thank God for that. As you may remember, we changed my title from Director of Christian Formation to Director of Family Ministries a couple of years ago. Although it may seem like a small change, it much more accurately describes my job here at St. James's—supporting children and families in their spiritual journey. I increasingly find myself in a position of support for the parents trying to raise their children in this glorious faith community. I love this aspect of my job, and hope it continues to grow in the future. I would be remiss if I didn't thank the wonderful teenagers who help me every Sunday. Thanks to Kate and Maeve Healy for helping me keep the chaos to a minimum. I really appreciate having an extra set of hands or two, especially when we have a large turnout.

In addition to our regular Sunday offerings, we have continued with Rhythms of Grace, a liturgical experience for children with special needs. At our staff meeting this summer, we decided to offer this service three times a year to try and increase the turnout. That decision seems to be a good one. At the All Saints' Rhythms of Grace we had over 30 in attendance, and at the Advent Wreath Making we had even more. Although it is specifically designed for children with special needs, it is open to the entire parish family. I am pleased so many have attended these two events and am looking forward to the Lenten Rhythms of Grace in March. Come and join us. It is a wonderful experience.

In July, I also offered an evening summer program. As I discussed, the demographic was younger than in years past, so I had to make a few adjustments. We did a four-night program using a Veggie

Tales Bible story each night and explored each story with crafts, snacks, and games. A good time was had by all. Thanks again to the middle and high school helpers who made it possible.

Last, but definitely not least, please consider sending your children or grandchildren to our wonderful Camp Washington! This is a perfect way to support your children on their spiritual journey. Like Sunday attendance or anything else, start them early and the seed of a life of faith will flourish. As a member of the board, I am honored to be a part of this effort and will be working hard in 2018 to get more of our young parishioners to give Camp Washington a try.

Whew, that is a lot! As I have said so many times before, it is truly a pleasure to work with the children of this parish. It is hard to believe that I have been at this for 15 years, but it is true. Thank you for sharing your wonderful children with me. They are truly a blessing.

Priscilla Hooper, *Director of Youth and Family Ministries*

Report from the Organist & Choirmaster

THIS was a significant year for music at St. James's. In addition to the dedication shown to weekly services and rehearsals, our choir presented several performances throughout the year.

On April 1, our choir performed Johannes Brahms' German Requiem, which is the composer's largest work and a choral masterpiece. Our choristers worked on the Brahms diligently for 12 weeks, learning German pronunciation and challenging vocal passages. For the performance we were joined by members of the Hartford Symphony Orchestra and the Yale Schola Cantorum. The performance was a triumph and certainly my proudest moment with the choir since coming to St. James's in 2014.

At the end of a busy spring, our treble choristers went on retreat to Nantucket, Massachusetts, beginning on the last day of school. Our former Associate Rector, Curtis Farr, and choir parent Meredith Willson helped lead activities and prepare meals. In addition to games and ample opportunities to unwind from the school year, choristers enjoyed some early season swimming on Cisco beach.

In the early fall, our treble choristers participated in the Albert Schweitzer Organ Festival at Trinity College. Choristers joined forces with the Trinity College Chapel Singers and choristers from St. John's Episcopal Church, West Hartford, to premiere Philip Stopford's setting of Psalm 150, an anthem commissioned by the festival's board of directors. The anthem was premiered at a Eucharist on October 1, at which Bishop Laura Ahrens celebrated and the Rev. Curtis Farr preached to a full chapel.

On December 10, our choir performed an afternoon Christmas concert as a substitute for our annual Advent carols service. Without the organ, I felt that a carols service wouldn't be successful. The concert also gave us an opportunity to feature the choir in a performance setting with our new piano. "A West Hartford Christmas" featured Benjamin Britten's Ceremony of Carols accompanied by harpist Susan Knapp Thomas, as well as traditional carol arrangements accompanied by pianist Christopher Houlihan.

The removal of our pipe organ for refurbishment has provided an alternative plot line throughout the year. Soon after pipes were removed in July, we began using our beautiful new Steinway A

grand piano for all liturgies. The piano was particularly impressive when on Christmas Eve it effectively led carol singing at a packed 5pm Pageant service, without any amplification.

The piano was dedicated on November 21 in a stunning performance by pianist Alan Murchie and violinist Colin Jacobsen. Colin and Alan performed Beethoven's Spring Sonata, the Franck Sonata for Violin and Piano, and Debussy's Suite Bergamasque. We were very fortunate to have two musicians of the highest caliber here with us to celebrate our new piano. A big debt of gratitude goes to the generous folks who both donated the Steinway and funded its full restoration. This gift has created a huge legacy for generations to come.

We have much to look forward to in 2018, including the return of our refurbished pipe organ and the continued success of our newly-launched concert series. On October 23, the series was inaugurated by a performance featuring the choir of Christ Church Bronxville, New York. Those who attended this concert and others have noted how the acoustics at St. James's make it a prime place to hear both liturgical and concert music.

Finally, I am glad to report that despite reports of diminishing participation among Episcopal parishes with strong music programs, our choir continues to grow. While we experienced a couple of retirements from the choir in 2017, we also picked up new members. We currently have 26 youth in the choir ranging from 6 to 18 years of age, and 20 adult members. The current class of 7 junior choristers is the largest I've had, and I'm very encouraged by their enthusiasm and musical talent. The future remains strong, and I want to thank everyone at St. James's for their continued support of our choir.

Vaughn Mauren, *Organist & Choirmaster*

Report from the Acolytes

THE boys and girls who serve as acolytes are important contributors to our Sunday services. They light the candles, lead the processional and recessional, assist with the Gospel reading and help with Communion, all the while lending dignity, grace, and pageantry to our worship experience. At the same time, they see church in a whole different way – one that emphasizes the interdependency of congregational worship.

This past year, we welcomed Nate Meyer as a new acolyte. However, we lost long-time acolyte Nick Paul (thank you for your years of service!) to high school graduation, and we will be losing equally long-serving acolytes Colby Lytle and Eleanor Duva as they graduate this coming year.

Each acolyte serves about once per month as a crucifer, torch bearer, or book (holder). If you're a parent of a teen and pre-teen (third grade and above) who might wish to take on this important leadership role, please consider having them serve as an acolyte.

Ted Newton, *Coordinator*

Report from the Altar Flower Coordinator

THE year of 2017 confirms, once again, that our floral tradition continues here at St. James'. Thank you all for your support of this ministry. I thank Cheryl Batter for her management of the listing of weekly memorial flowers. Cheryl's constant communication with me and with parishioners allows us to fill the variety of individual requests. I also want to thank Heidi Cotter for managing all the weekly invoices from our wholesaler.

For every Sunday this past year, except for the Sundays in Lent and Advent, fresh floral arrangements were designed for both the main sanctuary and the chapel. A special thanks to the men and ladies that helped with the 'Greening of the Church' in December, and to the group that helped with the Easter decorating as well. I can't do it without you.

For us to continue the floral tradition at both altars throughout the year, we need donations! As the cost of fresh supplies continues to rise, we need to recognize that the account created for this purpose needs to be perpetually funded. Any amount is appreciated for a memorial, or to commemorate a celebration such as the birth of a new grandchild, or a family member's birthday, or even an anniversary! Won't you please consider a donation to the Floral Committee? Please contact Cheryl at any time to make the 'arrangements,' and I in turn will work with her to create a custom arrangement based on your preferences! A medium/large arrangement can be developed for \$65 or your donation can be combined with other donor's checks.

This year's 'Golden-Rod Award' goes to Dale Smith, the baritone section leader in our choir, for stepping up in creating two beautiful floral arrangements: one for the table at the church's rear entrance and one created for the front of the main altar lectern. Thank you, Dale, for sharing your hidden talent!

Lastly, a heartfelt thanks to Father Bob for recognizing the impact and tradition of preaching alongside beautiful flowers created for the various seasons and settings to the glory of God here at St. James's.

Mary Ann Haar, *Floral Committee Chair*

Report from the Altar Guild

THE few and the faithful who are members of the Altar Guild set the Table in preparation for the celebration of the Eucharist. Working behind the scenes, they ensure the wine and bread are ready in both the chapel and the church for the regular weekly worship. For special festivals, including Christmas and Easter, members of the Altar Guild take extra care that the silver is polished, the linens are fresh, and palms are stripped. A member of the Altar Guild is sometimes present at weddings and funerals to assist if needed.

Currently, we have seven members on the Altar Guild: Elizabeth Gallegos, Kim Hart-Kindelberger, Audrey Lamy, Sue Nelson, Chris Peterson, Mayrita Trojanowski, and Betsy Smith, but are always actively seeking anyone who is interested in joining the team. We warmly invite you to shadow members of the Altar Guild some weekend to experience what we do – in order to discern whether this is a ministry of service which you would like to join. If so, please just let us know.

Thank you to all the Ladies on Altar Guild. Your service is very much appreciated!

Elizabeth Gallegos and Sue Nelson, *Co-Chairs*

Report from the Adult Education Committee

ADULT Education at St. James's had a very successful 2017. Many thanks to the Rev'd Curtis Farr for all his efforts in putting the schedule together, as I was on sabbatical much of the year. We continued to offer single sessions as Coffee Hour Forums, although the schedule was not quite as full as usual due to St. James's 2020 small group meetings in the spring. Also in the spring, we were fortunate enough to have forums by the Very Rev'd Ian Markham and the Very Rev'd Miguelina Howell. Other topics included: 'Finding God in Verse' with Seminarians past and present, Greg Stark and Nathan Bourne; 'The Light in American Art' with Erin Newton; 'Holy Week in Iconography' with Local iconographer Marek Czarnecki; 'Brahms' Requiem' with Vaughn Mauren; 'Fish in a Tree' book study of Lynda Mullaly Hunt's bestseller; and finally 'No Innocent Bystander' by Chris Doucot of the Hartford Catholic Worker. In the fall, Priest Associate Molly Loudon led a six-part conversation about Celtic Spirituality, Senator Beth Bye discussed state and local efforts to care for the poor, the Rev'd Borden Painter discussed the history of Christian involvement in poverty relief, and local dramatist Cheryl Sharp demonstrated how she uses art education to lift up students in Hartford. Small group offerings included: 'Why the Denial' and 'The Beatitudes' with Mark Evans.

Attendance was fair to good for the small groups with between 4 to 15 people at each session. However, the ADG style sessions consistently had 20-40 in attendance. In 2018 we look forward to continuing our wide selection of offerings in both small discussion groups and the Coffee Hour Forum format. Our challenge is to maintain an excellent and relevant adult education program that focuses on enhancing the spiritual and intellectual development of active Christians. With this goal in mind, we continue to look for new ideas on topics and speakers, and your contributions are welcomed and encouraged.

Mark Evans, *Adult Education Chair*

Report from the Capital Campaign Committee

AS this annual report goes to press, most of the Capital Campaign projects have either been completed or nearing completion thanks to the vision, dedication, and prayerful contributions of so many members of this wonderful parish.

There are a number of individuals who need to be thanked and acknowledged for the success of this campaign. First our leadership team and their contributions:

The Rev'd Bob Hooper: Campaign cheerleader, inspiration, and enthusiasm for all things St. James's.

Ted Newton: Planned Giving shepherd and advocate for the Arbor Society.

Meredith Willson and Martha Parish: Planning and organizing the Kickoff Event.

Cheri Evans and Mike Shuey: Organizing the campaign data base.

Bob Hoffman and Sam Paul: Authors of the Campaign Prayer and for keeping us spiritually focused.

Judith Stahl: Communications guru who kept the Campaign and its vision fresh and relevant.

The Rev'd Curtis Farr: Maintaining the Campaign website and video updates.

Cheryl Batter: Unfailingly cheerful clerical and office support.

David Dynowski: Oversight of the Campaign Projects.

Bob Burnett and David Thomas: Organizing and tracking the gift worker team.

Gift workers: Met with and invited participation of members of the congregation.

Bob Bausmith	Bob Hoffman	Kerri Raissian	Kathy Bolt
Bob Hooper	Barbara Rua	Bob Burnett	Kim Lytle
Mike Sherrill	Claire Burnett	Gale Mattison	David Thomas
Rob Duncan	Harry Meyer	Diane Duva	John Wadsworth
Ted Newton	Mark Evans	Sam Paul	Abby Fisher Williamson

The Congregation: For helping to develop the vision, and supporting the campaign both spiritually and financially.

To date we have received 158 pledge cards and \$909,400.00 in total pledges. The majority of the campaign projects have been completed including the sanctuary, parish room/kitchenette, parish hall, kitchen, unisex/handicap accessible bathroom, and office renovations. The dining room will be completed shortly and the organ restoration by Easter. Thanks be to God!

Looking forward, members of the congregation will receive periodic Capital Campaign contribution statements along with their regular contribution updates. Additional pledges to the campaign are always welcome!

Claire Burnett and Mike Sherrill, *Co-Chairs*

Report from the Casseroles Helping Expanding Families (CHEF) Committee

CASSEROLES Helping Expanding Families (CHEF) Ministries provided dinners to 3 families at St. James's in 2017. We have a small group of volunteers excited to help families as they welcome new additions, and welcome all who wish to serve in this capacity.

Kerri Raissian, *Coordinator*

Report from the Celtic Book, Worship, and Theology Education Committee

A New Shared Ministry of St. James's and St. John's

Mary Cole	Sarah Kieffer	John Hardy	Scott Lamlein	Molly Loudon
Tom Neal	Rita Neal	Susan Pinkerton	Norb Spencer	

IN August, the group listed above gathered to discuss what their interest might be in beginning to offer a Celtic worship service, and how we might incorporate an education series that would inform folks about Celtic theology. The group has met at least every two weeks, sometimes more often, since then.

This inspiration for offering Celtic worship and teaching Celtic theology came out of an experience I had on pilgrimage to Iona, the island off the west coast of Scotland, which is the center for Celtic study and worship. Celtic worship is an open, inclusive service. Celtic theology acknowledges that all of creation is a manifestation of God. This theology acknowledges and includes the Divine Feminine as part of, and necessary in, the imagery and awareness we have of God.

While on this pilgrimage with Susan Pinkerton, who organized the trip for us, we had a small group meeting with others on the pilgrimage and began to talk about how we would take this profound experience (that affirmed what we knew in our hearts in relationship to God) home to West Hartford. How we might allow it to form and manifest into shared work between St. James's and St. John's.

What has manifested is worship every first Sunday of the month at 4:30pm at St. John's because the physical space of their sanctuary is more conducive to the type of worship we are offering. The worship is created and led by the lay folks on the team. The phenomenal creativity, giftedness, and wisdom of our team is inspirational.

On Sundays, from September 24 through October 29, a class was held at St. James's in the afternoon using John Philip Newell's book, *Listening for the Heartbeat of God*. There were 45 of us at the first class, and our work together was lively and eye-opening.

Sunday, October 1, was our first Celtic worship service held at St. John's Episcopal Church at 4:30 in the afternoon. There were 48 of us in attendance and only 8 from either parish. That confirmed for us that we are reaching folks who don't come to church on Sunday morning. We are reaching folks in the community that are looking for a way to worship and a way to be part of a community.

This shared ministry of creating Celtic worship and teaching Celtic theology has been a profound learning experience in shared leadership. It has taught me that empowering the voices of folks to teach us what they know about God, music, poetry, art, and good hospitality and healing, is an inspired way to bring to all the fullness of the experience that is possible when worshiping God in community.

The Rev'd Dr. Molly Mazey O'Neill Loudon
Associate Priest for the Healing Ministries

Report from Education for Ministry

ST. James's has hosted an EfM group for nearly 25 years. EfM is a four-year theological education and reflection program utilizing course materials from The University of the South School of Theology. Each group has a minimum of 6 and maximum of 12 students with one or two mentors.

Current members from St. James's are: Elizabeth Waterman and Eric Ross in year three, Matt Schott, Kerri and Tony Raissian in year two, Jonathan Lewis and Jerrod Bowman in year one. The group has another member from Trinity Episcopal, Hartford. Over the years St. James's graduates include: Mike Shuey, Audrey Lamy, Hugh Whelan, the late Marge Cunningham, Cheri Evans, Elizabeth Gallegos, Bill Harris, the late Margaret Mair, Deborah Ross, Barbara Schiller, Syd Tansi, David Thomas, Trudy Thompson, John Wadsworth, and Ron Ward. An open house is offered for those who would like to attend a typical EfM session. For more information: www.sewanee.edu, then click on "for Theology", then EfM logo. Parish contact: Ron Ward, EfM mentor, 860-676-8338, or rtwtmr@comcast.net.

Ron Ward, Mentor and Administrator

Report from the Endowment Committee

THE St. James's Endowment Fund is comprised of all bequests to the church and any gifts that are specified for the Fund. These gifts are meaningful and fulfilling because they continue to work year after year, generating income and capital appreciation that can be applied to our annual budget and work of the church. Significantly, this support will grow and continue in the years to come. Thus, gifts to the Fund are truly a form of "perpetual stewardship."

Each year, per church bylaws, a certain portion of the Fund's income is transferred to the church's Operating Fund to assist with on-going parish expenses. In the last few years, the transfer amount has gradually increased. In 2017, the transfer was \$131,000.

Also in 2017, the Fund provided a \$600,000 loan to the church to help cover some of the costs for projects related to the St. James's 2020: Envision Our Future capital improvement campaign. The loan, approved by the parish in October, will be repaid as campaign pledges are received.

The Endowment Committee, which oversees the Fund, meets quarterly to discuss the overall investment environment, compare the Fund's return to the market's performance, and assess the adequacy of the Fund's debt and equity portfolio allocation. Members of the Committee are: Peter Krzyzek, Mike Sherrill, Dick Wenner, Alex Smith, Harry Meyer, and me. Each member brings his own research, insights and/or experience to the table to help direct the Committee's work, but they do not pick or trade specific stocks or other securities for the Fund.

Investment decisions are instead handled by New England Guild Wealth Advisors, the Fund's investment manager, who began managing the Fund on November 30, 2012. Since that date through September 30, 2017 (our most recent reporting period), the Fund's annualized return has been 8.3%. For the one-year period ending September 30, the Fund experienced a return of 13.4%.

Please direct any questions you may have about the Fund or the Committee's work to me or any member of the Committee.

Ted Newton, Chairman

Report from the Fundraising Committee

FOR the second year in a row, the Strawberry Festival was cancelled due to inclement weather and the concomitant cancellation of the West Hartford Memorial Day parade. While this event is a modest fundraiser, it is a great opportunity for St. James's to introduce the wider West Hartford community to our parish. The strawberries and shortcake did not go unused. I hear you can still get your hands on a jar of delicious SJC strawberry jam.

The second fundraiser was the Christmas Tree sale, which is not dependent on a parade or the vagaries of the weather. We sold out of trees for at least the fifth year in a row, which speaks to the repeat business from very satisfied customers. A big thanks to Bob Hooper and Dave Dynowski for their help, as well as to all the parish volunteers who stood around the hobo fire waiting for tree buyers to stop and get a tree.

Samuel Paul, *Co-Chair*

Report from the Healing/Pastoral Care Ministries

The Healing and Pastoral Care Team

Daniel Dollar
Cheri Evans
Gale Gardiner
Bill Harris

Nora Harris
Peg Howard
Judy Lawes
Harry Meyer

Molly Loudon
David Thomas
Marilyn Tomlinson
Mayrita Trojanowski

John Wadsworth
Taffy Wilcox

Sacrament of Healing. It will be fourteen years in April since I met with Bob Hooper to discuss whether St. James's wanted to develop a Healing Ministry. Our initial group spent two years in discernment, study, preparation and learning to pray. Then we began offering the Sacrament of Healing on the second Sunday at 8:00 and 9:30. Now, for over ten years, we have been offering the Sacrament of Healing and Anointing every Sunday at the 9:30 service and the second Sunday at the 8:00 service. The people listed above are the members of the teams who every Sunday lay on hands and pray with those who come to us for healing prayer. Without their devotion and commitment, we could not offer this ministry to our people.

Prayer Shawls. To date we have blessed and delivered 225 prayer shawls. A big thank you to Cindy Welch who has knitted almost all these prayer shawls for us. People who have received these shawls find them to be a real blessing and a source of comfort and warmth long after their recovery.

Support Group for Caregivers and Those in Grief. A group of us who spend time caring for a loved one, and those of us who have lost a loved one meet once a month to support, connect and encourage one another. We have grown closer to each other through the sharing we do at our meetings. The group looks out for the health and quality of life for the caregivers and those in grief. We hold each other in prayer and accountability to care for ourselves. The group has also provided guidance and much needed information on resources – doctors, home healthcare agencies, rehabs, in-patient care facilities, Hospice services, etc. We support caregivers, but also support those who are grieving the death of the person for whom they were caring. We are a small group who grow close over the months and years as we care for and support each other.

Casserole Ministry. Cheri Evans and Kerri Raissian coordinate a list of folks who prepare meals for individuals, couples, and families. When there is a new baby, recovery from surgery or illness, a death, or any other need for a prepared meal, these generous parishioners provide them. Thank you to all of our cooks.

Healing Prayer Stations. There are healing prayer stations at the back of the church, inside the nave. With Orthodox icons of Jesus on one side, and Mary Magdalene on the other, and oriental carpets to mark the space, healing prayer is made visible as part of our worship.

Pastoral Care Team. In the fall of 2015, we added Pastoral Care Team visitors. These are people who represent the Community of St. James's. They are trained visitors, observers, and listeners. Some take Communion when they visit. They keep confidence with those they visit, while reporting necessary information to parish clergy. They are hidden ambassadors for St. James's and are doing good work.

We feel The Healing Ministry has become an integrated ministry of St. James's. Recently, all our ministries--anointing, prayer, and laying on of hands, casseroles, prayer shawls, support group, and Pastoral Care--have been used to bring healing care to parishioners. Of note this year, is the way the team has stepped up to offer our care when they know of a need. Those of us on the Team are blessed by this ministry and in turn can be a blessing to others. The ministers of healing in our church are caring, lay folks, and the clergy when necessary! As it should be.

The Rev. Dr. Molly Mazey O'Neill Loudon, *Priest Associate*

Report from the Memorial Garden Committee

THE Memorial Garden is now blanketed with a nice healthy layer of snow which will protect it from this harsh winter. It is looking better each year thanks to our faithful, dedicated volunteers who keep it weeded and pruned throughout the growing season. I am indebted to these talented gardeners who help maintain the garden, they are: Jan Bonner, Liz Cloud, Kim Lytle, Donna Mattison, Harry Meyer, Deirdre Penland, Petra Shearer, Bob and Betsy Smith, and Priscilla Thomas. Thanks also to David Dynowski and David Thomas for coordinating the hardscape work, and to Ann Painter for her knowledgeable advice and help throughout the season.

Work on the garden this year included the repair and repointing of the brick wall and cap which surround the garden as well as the repair and resurfacing of the cement walkways within the garden. In addition to the hardscape work, we replaced a sick azalea with a new rose pink variety that will complement the other specimens nicely. The new shrubs from the previous year (a Weigla and Clethra) survived last winter in fine form and bloomed beautifully. The new grasses provide year-round interest as well as a nesting spot for all-important pollinators. Next year, we will be dividing the numerous Hosta that grace the garden as they have become quite overgrown and encroach on the walkways.

The committee can always use more volunteers, both for the opening and closing of the garden and to maintain it throughout the growing season. I am happy to talk with you about the garden and will provide training on pruning and identification of weeds and invasives. If you are interested in helping, kindly email me at claireburnett@comcast.net.

Claire Burnett, *Coordinator*

Report from the Outreach Committee

THE activities of the stand-alone committee formerly known as “Outreach,” are now included as part of the new “Mission.” Monthly projects and results are reported in the newsletter and the Sunday bulletin under the “Mission” heading.

In 2017, the ongoing Outreach projects listed below experienced relatively few changes in focus and were budgeted under a line item separate from that of Mission. As in the past, our emphasis was directed toward maintaining commitments to agencies that provide critical services such as food and housing, and that have long-standing connections to St. James’s parish.

We were able to continue our previous level of support for the feeding programs that depend upon St. James’s for assistance. This was possible through outreach funds that were redirected to the feeding line and generous donations from parishioners who stepped forward to help fill in the gaps. In order to maintain our pantry at the present level, we need individuals who are willing to commit themselves to either purchasing required items or providing funds on a monthly basis – or for a designated period of time – for such things as large packages of cookies, large bottles of juice, disposable cooking pans, and cases of large cans of food which can be purchased at wholesale prices. Each option affords another opportunity to offer time or give funds to purchase food to feed our hungry neighbors.

Doug Compton’s continuing dedication to the support of the feeding program has produced outstanding results again this year. In addition to the sale of Easter flowers and Christmas poinsettias, Doug was present at this year’s first annual Fallfest where he had mums, pies, apples, and cider on hand for purchase. Total proceeds from all sales were \$975.

In January and February, outreach efforts continued to promote assistance to poor families who were not eligible for state fuel grants by supporting Operation Fuel. Through the contribution of \$380, St. James’s parishioners helped Operation Fuel reach out to families facing the choice between food and heat.

We received the names of 60 Angel Tree children in 2017. 96 gifts were delivered to 58 children in Hartford, West Hartford, and New Britain. (One family was found ineligible because the parent was no longer in prison, and another family could not be located.) Jane Good, the coordinator of the Angel Tree Program, introduced “Angel Wings,” a new option which allowed a St. James’s family to make a \$20-\$25 donation and be part of Angel Tree without physically shopping and wrapping gifts. “Angel Wings” accounted for 7 of this year’s gifts purchased and delivered. Jane did the shopping for the Angel Wings donors.

Churchgoers of all ages volunteered for and had fun participating in the three major intergenerational outreach functions: the Easter basket assembly, the school supplies sorting, and the Christmas stocking stuffer event. Many thanks are extended to those who contributed to these collections and to all who helped to make them successful.

Opportunities to Serve: Ron Ward is still looking for volunteers for the preparation of casseroles for South Park Inn on the third Sunday of each month, and Sam Paul could use help in sandwich-making for Loaves and Fishes on the second and third Sundays of each month.

The following is a list of the ongoing mission activities to which St. James’s members contributed in 2017.

The Two Hundred Identical Sandwiches (THIS) program: More than 14,000 sandwiches were assembled and delivered to the people served by the Loaves and Fishes soup kitchen.

The 19th Annual School Supplies collection: 25 boxes of school supplies including 54 backpacks were donated for the children served by The Place of Grace Food Pantry and The Bridge Family Center.

The Christmas Toys collection: 9 large boxes of toys were given to the Place of Grace Food Pantry for distribution to children living in the south-end community agency neighborhood. In addition to the traditional dolls and toys for very young children, there were many games for older youth.

The Angel Tree program: 96 gifts of clothing and toys were delivered to 58 children of prisoners on behalf of their absent parents.

The Christmas Stocking Intergenerational Program: 265 pairs of warm socks, filled with toiletries and candies, were delivered to The Open Hearth (126) and the Salvation Army (139) for Christmas distribution to their clients.

Hot Lunches: A total of 2,600 hot lunches were served: 1,200 to the clients at Loaves and Fishes, and 1,400 to those at The South Park Inn.

Foodshare's 35th Annual Walk Against Hunger: A donation of \$1,415 was made to Foodshare, of which \$965 was raised by St. James's walkers and their supporters, and \$450 was contributed from the outreach fund. Hartford's Loaves and Fishes Ministry was designated as the benefiting agency.

Easter Baskets: 189 baskets and bags of toiletries and candy were colorfully wrapped and delivered to the men and women in area shelters.

Paper Goods Collection: Rolls of toilet paper and paper towels were donated for distribution to The Place of Grace Food Pantry which serves elderly, disabled, and working poor clients.

2017 OUTREACH MISSION EXPENDITURES

<u>Recipient</u>	<u>Donation(\$)</u>
A Hand Up	\$ 2,000
Bishop's Fund for Children	\$ 1,000
Camp Washington	\$ 1,000
Feeding Programs	\$ 5,000
Foodshare	\$ 450
Habitat for Humanity	\$ 1,000
Hartford Area Food Pantries	\$ 3,000*
Kairos Prison Ministry	\$ 400
Loaves and Fishes	\$ 400
My Sisters' Place	\$ 400
St. Vincent's Center, Haiti	\$ 2,650
South Park Inn	\$ 700
Youth Service Projects	\$ 1,000
Urgent Needs and Opportunities	\$ <u>1,000</u>
Total	\$ 20,000

* The four Hartford Area Agencies that received funds to provide food for the poor were: The Place of Grace Food Pantry, The South Park Inn, Loaves and Fishes Ministries, and The Open Hearth.

Barbara Schiller, *Chairperson*

Report from the Refugee Relocation Committee

AS of January 2018, the Kattoub family has been in the United States for 16 months. The St. James's / St. John's Refugee Resettlement Committee continues to support the family in their adjustment to life in the United States. In November, the family welcomed a healthy baby boy, Abdulrahman Kattoub.

Project leaders from the two parishes now assist the family in the following areas: Employment (Janet Stone), Housing (Rob Healy), Benefits (Tom Rouse), Medical (currently vacant), Green Card (Mark Proft), and Education (Abby Fisher Williamson). Several other members of the parishes regularly tutor Mr. Kattoub in English or assist the Kattoub children with their schoolwork.

All three of the older children are now thriving at Whiting Lane Elementary (kindergarten, first, and second grade) and participating in youth soccer in the community. Mr. Kattoub remains employed full-time at Savoy pizza restaurant in West Hartford center. The employment committee continues to seek more lucrative positions in line with his machinist and mechanical skills. The family has outgrown its 2-bedroom apartment and efforts are underway to consider larger options within the family's budget.

The committee would welcome any ideas or assistance from the parish in identifying appropriate work and housing for the Kattoubs. The committee could also use support with helping the Kattoubs move toward independence in managing medical appointments. If you would like to share information or volunteer with the Kattoubs, please contact Abby Fisher Williamson at abby.williamson@gmail.com.

Abby Fisher Williamson, *Coordinator*

Report from the Sacred Ministers

THE role of the Sacred Ministers is to assist the clergy in the celebration of all worship services at St. James's on weekdays, Sundays (both 8:00 and 9:30 services), and religious holidays. The opportunities for service include Chalice Bearers (8), Lectors and Intercessors (21), Lay Readers (conduct non-Eucharist services such as Morning Prayer on weekdays), and Lay Eucharistic Ministers (individuals who take the consecrated host to the homebound as an extension of the parish's sacramental life).

Sincere thanks to all who serve in these ministries for your faithfulness and dedication. Interested parishioners who would like to serve in one of these ministries may contact one of clergy for more information.

The Rev'd Bob Hooper, *Rector*

Report from the Stewardship Committee

THROUGH Christmas Eve 2017, we have received \$449K in pledges from 132 pledging units. The amount pledged to date is slightly higher than where we were at the same period last year (\$432.1K/134). We have added 4 new parishioners to date this stewardship season and still await responses from one third of the parish (get those cards in!). Of the parishioners that have responded, the majority have maintained or increased their pledge from last year, and for that we thank you. As we continue through the budgeting process for 2018, a Rector's Appeal is anticipated to help close the projected gap between the total amount of pledges received and the budget needed to fulfill the objectives of the parish. A big thanks to Judith Stahl, Curtis Farr, and Mike Sherrill for their assistance with the 2018 Stewardship Campaign.

Samuel Paul, *Chair*

Report from the Ushers

THE ushers welcome worshippers coming to our services and provide bulletins, information and direction for those who may be new to St. James's. During the service, the ushers enumerate the attendance for distribution of the Eucharist, bring up the elements before collecting the offerings, and collect newcomer information slips after the service.

Additionally, the ushers assist, as needed, with sitting worshippers especially newcomers, and during large services such as Christmas and Easter.

Ushering is a fine way to become familiar with the church and its members, and it provides an important and needed service for our worship activities.

Currently we have a group of approximately twenty ushers, including some recently added members, which greatly assists with scheduling. Typically, the commitment is once a month and the detail is not strenuous.

I would like to thank all the ushers for their commitment at our services on Sundays and other Holy Days.

Derrick Kirsch, *Coordinator*

Report from the Vegetable Garden Committee

DURING the summer of 2017, the St. James's vegetable garden produced a very good crop of snap peas, lettuce, collard greens, tomatoes, beets, cucumbers, peppers, and okra. All of this was delivered weekly to the Hartford Catholic Worker in the North end for distribution to residents of the area, where it was enthusiastically received.

Special thanks to our gardeners: Donna Mattison, Judy Nellen, Chuck Russo, Sue Nelson, and Claire Burnett. We also thank those who did the weekly deliveries: Bob Smith, Bill Harris, and Borden Painter, as well as Bob Hooper for rebuilding one of the raised beds.

We look forward to resuming the garden in the spring of 2018 and invite you to join us!

Ann Painter and Chuck Russo, *Coordinators*

Report from the Women of St. James's

DURING the past year, the Women of St. James's has met on almost every Tuesday from October through early May. We have offered 23 programs that featured speakers from our surrounding community which included parishioners and our clergy. Topics covered art theory, travel, music programs, the environment, local geology and history, town government, Christmas books, and various religious themes. There was truly something for everyone! Our Annual May Mystery Trip was an enlightening, a private tour of the Shaker exhibit at the New Britain Museum of American Art, followed by a delicious box lunch at the Museum's Hall.

The opportunity for fellowship, caring for others, and spiritual growth is offered not only through our Tuesday activities, but most importantly is available by participating in our semi-annual rummage sale and our festive annual Holiday Tea and Bake Sale. The 2017 Holiday Tea was cancelled due to the parish hall renovation.

Through our successful fundraising efforts, rummage sales in May and October plus the annual December Holiday Tea, we generate monies for outreach projects. Our budgeted 2017 outreach projects, independent of the Church's outreach expenditures included:

Camp Washington Camperships	Friends of St. Vincent's
Frontier Nursing	The National Cathedral, Washington D.C.
Fidelco Guide Dogs	Our Little Roses Ministries
Foodshare	Seabury Charitable Foundation
Glebe House	Seamen's Church Institute
The Town that Cares	Society for the Increase of the Ministry

We pledged \$3000 toward the 2018 stewardship campaign, supported our Youth Ministry, our Feeding Program, the Organ Fund, and Capital Campaign.

The Women of St. James's provides food on many occasions not only for the body, but provides nourishment for the soul and mind through an opportunity for fellowship, friendship, and growth.

We welcome all to journey with us as we grow into God's future!

Edwina Bosco, Elizabeth Cloud, and Rachael Desmond, *Co-Presidents*

2017 Annual Report from the Treasurer

FINANCIALLY speaking, 2017 was another very good year for St. James's. Careful operation of the Church and its many missions resulted in total income exceeding total expenses by \$12,142. Also, the Church's several endowment funds benefited from the general rise in the financial markets that occurred in 2017.

Income and Expense Summary

The Church's total income for 2017 (\$794,608) exceeded the budgeted amount (\$790,700) by \$3,908. Regular contributions (which consist of current and prior year pledges, seasonal and unspecified offerings) were the principal reason for this excess, exceeding their budgets by \$12,369. Total 2017 expenses (\$782,466) were \$8,234 less than budget (\$790,700). Personnel costs were \$10,565 less than budget due primarily to Curtis leaving us for his new position. Property expenses were \$12,807 less than budget, a result of costs for utilities, general maintenance, and insurance being less than the amount budgeted for each. Administration expenses exceeded the budget amount by \$15,005 largely due to the cost of the audit of the Church's 2016 financial statements. Other expense categories were minimally either under or over budget, the net amount being only \$333. All expense categories were continually monitored throughout the year and reviewed with the Vestry at each meeting.

Endowment

The Church's four Endowment Funds began 2017 with a combined market value of \$2,756,544 and a year-ending market value of \$3,023,111. The Church received \$131,000 from the Endowment for its operations during 2017. For the 12-month period ended September 30, 2017, the total Endowment produced a 13.4% return. The Endowment Committee met quarterly to oversee management of the Funds and to review the performance with the fund manager.

Diocesan Review

In order to better determine the financial health of its parishes and whether adequate accounting procedures and safeguards are being used, the Diocese has adopted a policy of requiring parishes having operating revenues of more than \$500,000 to have their financial statements audited annually by a CPA, such audits are to be conducted in accordance with generally accepted accounting principles (GAAP). St. James's has never undergone an audit of this type, so the process has been more extensive and taken longer than it otherwise might have. The audit is now almost complete and, when issued, the results and recommendations will be reviewed with the Vestry.

Resources

Many people are involved in overseeing the Church's operating budget and managing its finances throughout the year. The Rector, Treasurer, Assistant Treasurer, Finance and Endowment Committee members, and the Vestry all play a part in this effort. Heidi Cotter, the Church's financial secretary, quietly and efficiently maintains the books and keeps the Church's financial wheels running smoothly. A small group of parishioners make a major contribution by counting and recording the monetary contributions following each service. A very special "thank you" to all these folks who make the Treasurer's job much easier.

Harry Meyer, *Treasurer*

Financials from the Treasurer

EXHIBIT A

St. James's Episcopal Church
Accounting Fund Balances (Unaudited)
 January 2017 – December 2017

Fund	Beginning Balance	Direct Transactions	Income	Expense	Transfer	Ending Balance
01 - GENERAL FUND	32,600.92	0.00	631,203.58	669,233.83	50,172.00	44,742.67
02 - MAJOR MAINTENANCE FUND	49,402.31	0.00	5,000.00	33,639.14	11,500.00	32,263.17
03 - 1022 FARMINGTON FUND	(13,198.66)	0.00	35,835.00	0.00	(29,304.00)	(6,667.66)
04 - MEMORIAL FUND	4,816.05	0.00	500.00	244.47	0.00	5,071.58
05 - VEGETABLE GARDEN FUND	2,226.25	0.00	0.00	0.00	0.00	2,226.25
06 - CAPITAL CAMPAIGN	(9,711.43)	0.00	389,962.09	739,700.53	(92,757.76)	(452,207.63)
07 - REFUGEE MISSION	71.76	0.00	7,910.32	7,183.65	0.00	798.43
11 - MEMORIAL GARDEN FUND	3,528.33	0.00	5,950.00	8,042.05	0.00	1,436.28
12 - CHOIR DEVELOPMENT FUND	13,886.33	0.00	29,413.37	25,686.26	100.00	17,713.44
13 - OUTREACH FUND	59.42	0.00	6,103.00	99,609.47	96,832.00	3,384.95
15 - CLERGY DISCRETIONARY	130.84	0.00	345.00	200.00	0.00	275.84
16 - WOMEN OF ST. JAMES'S	11,867.68	0.00	8,562.32	5,338.02	(4,400.00)	10,691.98
19 - ORGAN FUND	10,343.24	0.00	420.00	105,437.00	94,673.76	0.00
21 - MEMOR. MAINTEN. ENDOW.	220,741.01	0.00	33,213.16	0.00	(10,493.64)	243,460.53
22 - CHOIR ENDOWMENT FUND	6,467.39	0.00	973.17	0.00	(307.48)	7,133.08
23 - FLOWER ENDOWMENT FUND	7,153.45	0.00	1,076.24	0.00	(340.04)	7,889.65
24 - GENERAL ENDOWMENT	2,522,183.48	0.00	358,118.21	0.00	(115,674.84)	2,764,626.85
Totals	2,862,568.37	0.00	1,514,585.46	1,694,314.42	0.00	2,682,839.41

2017 INCOME STATEMENT

1/15/2018

*General Fund Only***SUMMARY**

	2016		2017	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
<u>INCOME</u>				
Regular Contributions	\$555,041	\$546,800	\$559,169	\$12,369
Investment Income	127,332	131,300	131,544	244
Facilities Income	51,444	53,400	50,894	(2,506)
Special Contributions	21,649	46,500	44,232	(2,268)
Miscellaneous Income	18,980	12,700	8,768	(3,932)
TOTAL INCOME	\$774,445	\$790,700	\$794,608	\$3,908

EXPENSES

Administration	\$32,387	\$32,300	\$47,305	\$15,005
Christian Education	1,860	3,200	3,235	35
Evangelism	1,382	900	876	(24)
Flowers	4,372	4,500	6,105	1,605
Music	24,149	22,100	19,828	(2,272)
Outreach	96,822	96,800	96,732	(68)
Parish Life	1,771	1,800	2,913	1,113
Personnel	499,280	514,000	503,435	(10,565)
Property	109,541	112,100	99,293	(12,807)
Stewardship	352	500	418	(82)
Worship	2,342	2,300	2,326	26
Miscellaneous	95	200	0	(200)
TOTAL EXPENSES	\$774,353	\$790,700	\$782,466	(\$8,234)

EXCESS: INCOME-EXPENSES	\$93	\$0	\$12,142	\$12,142
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2017 INCOME STATEMENT

Page 1-C

General Fund Only

DETAILS

<u>INCOME</u>	2016 <u>ACTUAL</u>	<u>BUDGET</u>	2017 <u>ACTUAL</u>	<u>VARIANCE</u>
Current Year Pledges	\$521,493	\$513,500	\$528,489	\$14,989
Prior Year Pledges	4,220	3,300	635	(2,665)
Seasonal Offerings	6,803	8,000	7,536	(464)
Unspecified Offerings	22,525	22,000	22,508	508
Total Regular Contributions	\$555,041	\$546,800	\$559,169	\$12,369
Other Endowment Transfer	\$127,000	\$131,000	\$131,000	0
Other Invest. Inc.	332	300	544	244
Total Investment Income	\$127,332	\$131,300	\$131,544	\$244
Transfer from 1022 Farmington Fd.	\$29,304	\$29,300	\$29,304	\$4
Parish House (On-going)	16,584	16,600	17,615	1,015
Other Facilities Usage	5,556	7,500	3,975	(3,525)
Total Facilities Income	\$51,444	\$53,400	\$50,894	(\$2,506)
Spec. Contrib. - Gen. Purposes	\$18,980	\$43,900	\$40,144	(\$3,756)
Spec. Contrib. - Administration	0	0	0	0
Spec. Contrib. - Christian Ed.	0	0	100	100
Spec. Contrib. - Evangelism	0	0	0	0
Spec. Contrib. - Flowers	2,819	2,500	3,562	1,062
Spec. Contrib. - Music	100	0	0	0
Spec. Contrib. - Parish Life	0	0	0	0
Spec. Contrib. - Personnel	0	0	0	0
Spec. Contrib. - Property	0	0	0	0
Spec. Contrib. - Stewardship	0	0	0	0
Spec. Contrib. - Worship/Altar	50	100	0	(100)
Spec. Contrib. - Other	(300)	0	427	427
Special Contributions	\$21,649	\$46,500	\$44,232	(\$2,268)
Misc. Income - Spec. Fundraising	\$18,119	\$12,700	\$8,722	(\$3,978)
Misc. Income - Other	861	0	46	46
Total Miscellaneous Income	\$18,980	\$12,700	\$8,768	(\$3,932)
TOTAL INCOME	\$774,445	\$790,700	\$794,608	\$3,908

2017 INCOME STATEMENT

Page 2-C

EXPENSES

General Fund Only

	2016 ACTUAL	BUDGET	2017 ACTUAL	VARIANCE
Telephone	\$2,703	\$2,900	\$2,813	(\$87)
Office Supplies	2,360	2,400	2,275	(125)
Equipment Maintenance	0	100	0	(100)
Equipment Rental & Replacement	11,482	11,600	14,423	2,823
Printing & Paper	5,236	4,500	5,076	576
Postage	3,614	3,300	1,880	(1,420)
Audit & Accounting	3,711	3,800	16,800	13,000
Membership & Subscriptions	535	600	1,227	627
Advertising	839	900	918	18
Rector's Expense Account	113	100	78	(22)
Travel Reimbursement	0	100	0	(100)
Other Administrative Expense	1,793	2,000	1,814	(186)
Total Administration	\$32,387	\$32,300	\$47,305	\$15,005
Church School	\$541	\$700	\$660	(\$40)
Confirmation Class	(120)	200	1,262	1,062
Youth Programs	911	600	686	86
Lay Training	(380)	600	0	(600)
Speakers - ADG & Others	850	800	200	(600)
Other Christian Education Expense	57	300	427	127
Total Christian Education	\$1,860	\$3,200	\$3,235	\$35
New Member Ministry	\$498	\$200	\$0	(\$200)
Other Evangelism Expense	884	700	876	176
Total Evangelism	\$1,382	\$900	\$876	(\$24)
Flowers	\$4,372	\$4,500	\$6,105	\$1,605
Music Supplies & Musicians	\$2,324	\$3,500	\$4,255	\$755
Instrument Maintenance	8,335	1,500	688	(812)
Choir Pay	13,387	17,000	12,146	(4,854)
Other Music Expense	103	100	2,739	2,639
Total Music	\$24,149	\$22,100	\$19,828	(\$2,272)
Diocesan Pledge Funding	\$75,622	\$76,200	\$76,128	(\$72)
General Outreach Funding	20,600	20,000	20,004	4
Seminary Funding	600	600	600	0
Rector's Discretionary Fd. Funding	0	0	0	0
Other Outreach Funding	0	0	0	0
Total Outreach Funding	\$96,822	\$96,800	\$96,732	(\$68)
Hospitality	\$1,335	\$1,300	\$900	(\$400)
Parish Social Events	230	200	1,619	1,419
Rectory Ministry	0	0	0	0
Other Parish Life Expense	206	300	394	94
Total Parish Life	\$1,771	\$1,800	\$2,913	\$1,113

2017 INCOME STATEMENT
General Fund Only

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DETAILS

	2016		2017	
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Clergy Salaries & Housing Allowance	\$171,500	\$176,500	\$172,483	(\$4,017)
Social Security Allowance	17,015	17,800	17,085	(715)
Clergy Continuing Education	3,557	3,500	3,003	(497)
Clergy Pensions & Annuities	32,975	34,300	33,003	(1,297)
Clergy Life & Health Insurance	47,957	49,200	45,879	(3,321)
Supply Clergy	350	200	800	600
Lay Staff Salaries	150,175	164,700	167,112	2,412
Lay Staff FICA - Employer Portion	11,937	13,600	12,998	(602)
Lay Staff Pension Fund	11,578	13,500	10,899	(2,601)
Lay Staff Health & Life Insurance	47,059	39,300	37,521	(1,779)
Temporary/Substitute Lay Staff	4,019	800	950	150
Other Personnel Expense	1,157	600	1,702	1,102
 Total Personnel	 \$499,280	 \$514,000	 \$503,435	 (\$10,565)
 Electric	 \$11,682	 \$12,000	 \$9,720	 (\$2,280)
Gas	22,559	24,000	19,612	(4,388)
Other Utilities	3,376	3,000	3,279	279
General Maintenance & Repairs	18,357	21,500	14,237	(7,263)
Maintenance Supplies	5,184	5,500	4,076	(1,424)
Custodial Services	0	300	0	(300)
Insurance - Property & Liability	23,112	24,300	22,416	(1,884)
Lawn Care & Grounds	1,536	2,000	6,525	4,525
Snow Removal	1,085	2,500	1,794	(706)
Transfer to Major Maintenance Fd.	21,800	16,500	16,500	0
Transfer to Memorial Garden Fd.	0	0	0	0
Transfer to Organ Fund	0	0	0	0
Other Property Expense	851	500	1,135	635
 Total Property	 \$109,541	 \$112,100	 \$99,293	 (\$12,807)
 Pledge Campaign	 \$0	 \$100	 \$0	 (\$100)
Other Stewardship	352	400	418	18
 Total Stewardship	 \$352	 \$500	 \$418	 (\$82)
 Church Worship & Altar Supplies	 \$1,499	 \$1,500	 \$1,222	 (\$278)
Other Worship Expenses	843	800	1,104	304
 Total Worship	 \$2,342	 \$2,300	 \$2,326	 \$26
 Total Miscellaneous Expense	 \$95	 \$200	 \$0	 (\$200)
 TOTAL EXPENSES	 \$774,353	 \$790,700	 \$782,466	 (\$8,234)
 EXCESS: INCOME - EXPENSES	 \$93	 \$0	 \$12,142	 \$12,142

NOTES

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St. James's

EPISCOPAL CHURCH ♦ WEST HARTFORD

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